

 GREENWOOD ACADEMIES TRUST		JOB SPECIFICATION ACADEMY DIRECTOR OF SPORT	
Reports To: Deputy Principal, Principal.			
Why	Job Summary <ul style="list-style-type: none">To develop a world class standard of sport education across the Academy.Develop strategies that will enable the sports centre to make a positive financial contribution to the academy.Create a sports legacy by using sport as a foundation to raise aspirations for all pupils.Use sport as a medium to create effective relationships with staff, pupils, the community and wider sport partnerships.		
What	Main Responsibilities: <ul style="list-style-type: none">Establish a strategic view of the development of sport within the Academy and local community to include the development of links with sporting institutions, promoting a positive sporting culture whilst developing pupils' confidence.Design a broad and relevant curriculum that matches the needs of all pupils whilst ensuring that statutory requirements are met; consistently monitor the curriculum for effectiveness, quality and value for money.Lead on all matters relating to sport provision, applying effective staff management to improve the quality of provision and outcomes.Develop both strategic and tactical plans to ensure that the sports centre provides a positive contribution to both the financial and academic aspects of the Academy. Ensure that the centre is linked to the community and its services contribute to the wellbeing of our local residents.Assist SLT with the formulation of the annual budget for sport and plan, manage and monitor the agreed budget, allocating funds where needed and securing external funding where possible.Work effectively with Academy staff and trust financial teams to provide and present accurate information.Further develop relations with the Academy feeder schools and their local communities to raise awareness and positively influence annual recruitment into Year 7.Implement and adhere to quality assurance procedures, instigating modifications and improvements where necessary.Further develop the Academy marketing plan by promoting sporting achievement through a variety of channels, additionally ensure that sporting achievements are recognised in the Academy rewards policy. Support the trust marketing plan by providing timely information.Represent the Academy at relevant external meetings.Any other duties deemed to be appropriate to the role.		
How	<u>Competencies</u>	<u>Personal Attributes</u> (level expected when job is conducted to the required standard)	
	Framework <i>Seeking to establish the framework and guiding principles; making a positive contribution to the wider life and ethos of</i>	Consistently promotes and demonstrates the Trust's ethos	
		Act as a lead professional in pastoral work	
		Have sufficient depth of knowledge and experience to be able to give advice on the development and well-being of children and young people	

	<i>the Trust.</i>	Actively promotes the principles of Health and Safety	
		Focuses on equality and mutual respect	
		Lead an aspect of work linked to key priorities	
		Seek opportunities to collaborate with other professionals beyond the academy and across the Trust	
		Consistently applies highly effective management skills to achieve results	
		Benefits on own practice and that of others and is committed to appropriate improvement	
	Development <i>Monitoring, coaching, guiding and supporting teams and individuals, setting examples of desired behaviours.</i>	Lead and facilitate professional development events across the academy	
		Undertake coaching as a developmental activity to support a member of staff who is underperforming	
		Established outstanding practice ensures highly effective leadership and management and outstanding professional contribution across the academy and beyond	
	Leading <i>Providing direction to ensure that the resources are available to achieve results in the most effective way.</i>	Leadership experience is built upon an applied understanding of Trust ethos	
		Provides direction and guidance; enables others to lead.	
		Makes decisions to adapt project to changing circumstances to achieve desired outcomes	
		Leads through effective facilitation of teams	
	Task Management <i>Establishing appropriate courses of action for oneself and others to accomplish.</i>	Inspirational and motivating even in uncertain situations	
		Sets medium term tasks (monthly, up to 6 months)	
		Makes long term plans	
		Provides guidance on setting tasks	
		Monitors, evaluates and revises plans	
		Plans the use of resources	
	Communication <i>Providing direction to ensure that the resources are available to achieve results in the most effective way.</i>	Prioritises own and others' activities to achieve project milestones	
		Works to create communication channels, ensuring two- way communication	
	Problem Solving/Decision Making <i>Able to identify a potential problem, propose and assess solutions and decide upon a course of action.</i>	Communicates in a way that commands attention and gets the desired results	
		Evaluates solutions and makes decisions considering wider implications	
		Takes responsibility for decisions whether popular or not	
		Applies a structured approach taking in to account information from a variety of sources to develop proposals	
		Deals with complex problems e.g. involving external relations certainly managing opinions	
		Makes decisions within own team under pressure	
Context	Interfaces	Internal/External	Seek opportunities to collaborate with other professionals beyond the Academies and across the Trust.
		Financial impact/budget	Ensure resources are affordable and available to achieve improvement plans and stated strategic objectives.
		English Language Fluency	An ability to converse at ease with all customers and provide accurate advice in order to fulfill all spoken aspects of the role through the medium of spoken English.
	Scope	People (directly/indirectly manage)	Be able to supervise and provide formal leadership and direction.
		Travel	You may be required to travel to academies as necessary.
	Education, Qualifications and Experience (EQE)	Essential: In addition to Qualified Teacher Status, you must be able to demonstrate a considerable proven track record in the leadership of a sport or associated faculty.	
		You must also have an in-depth knowledge of a range of sports and activities and an understanding of the national curriculum.	
		Desirable A sound understanding of financial systems and the recruitment of casual staff	

		would be an advantage.
	Safeguarding	All adults employed by the Trust are responsible for safeguarding and promoting the welfare of children they are responsible for or come into contact with. As such, all employees will undergo relevant background checks, including a Disclosure and Barring Service (DBS) Enhanced check with Barred List Check, in order to satisfy our statutory obligations.

Whilst every endeavor has been made to outline all the duties and responsibilities of the post, this document does not specify every item in detail. Where broad headings have been used, all associated duties are naturally included in the job description.